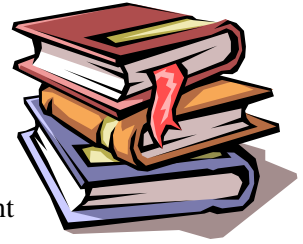


A combination seminar and workshop, the course is designed to elevate understanding of the Requirements Management processes from project initiation through project completion, to understand the components of the Requirements Specification, and to apply those concepts to the participants' current projects. The Requirements Management class focuses on how the participant should run the process.



Requirements Management

COURSE DESCRIPTION

The course presents Requirements Management key concepts and processes. The participants will interactively create the key deliverables required throughout a project's lifecycle. Participants learn what, why, and each requirement element relates to the end product. The material introduces a common requirements management framework, supplies the participants with a number of worksheets and templates, and challenges the participants to identify barriers to successfully developing and managing requirements on their project.

OBJECTIVES

- Understand the Business Analysis process
- Learn the Requirements Development and Management processes
- Develop a Requirements Specification
- Generate User Test Cases

PREREQUISITES

Participants in the course should be actively working on a project or about to start a project upon which they will participate in or manage the requirements process. For the workshop, participants should submit a sample Requirements Specification and/or Use Cases at least one week prior to course start.

TARGET AUDIENCE - Project Managers and Requirements Facilitators.

Requirements Management Workshop

COURSE DESCRIPTION

The purpose of the requirements management workshop is to provide an open, hands-on environment for individuals and teams to work through management opportunities and challenges that exist on their current projects. Promoting action-orientation, this session is conducted with the participants' project objectives in mind. Practical resolutions and plans of action are the primary output for the session. Direct review and coaching on employing requirements management is the core method employed.

OBJECTIVES

- Provide an open and safe environment for participants to understand their current projects' requirements management opportunities and challenges.
- Participants work to glean strategies and tactics for their current project through coached application of requirements management.
- Focus on plans of actions, developing resolutions to problems on projects or jump-starting upcoming initiatives.
- Provide participants with real-time, on-the-ground feedback regarding current or upcoming requirements management plans.
- Perform a one day requirements specification writing/review workshop

PREREQUISITES

Participants should submit a sample Requirements Specification and/or Use Cases at least one week prior to course start.

TARGET AUDIENCE

Business analysts, systems analysts, project managers, or any role responsible for the facilitation and management of requirements for projects.

Class Dates/Cost/Location

CLASS DATES

August 6-7, 2007
August 8, 2007 - Workshop

COST

\$290 per participant*
\$145*

TIME

8:30 a.m.-4:30 p.m.

LOCATION

SRS Learning Services
6400 SW East Circle Drive South
Room D
Topeka, KS 66603

**2.5% administrative fee included*

Course Registration

- The registration form can be found at: <http://da.ks.gov/kito>. The form can be filled in online and emailed to KTIO@da.state.ks.us.

Cancellation Policy

- Cancellations up to thirty (30) days prior to the class date – 100% refund
- Cancellations less than (30) days – no refund